

Privacy Notice for visitors of the Bavaria Film GmbH premises at Geiseltasteig

In the following, we would like to inform you about how we, as the owner and lessor of the premises of Bavaria Film GmbH at Geiseltasteig, handle the data of persons who enter our premises and visit either us or one of our tenants ("visitors").

I. Data Controller

Data controller as defined by Article 4 No. 7 of the General Data Protection Regulation ('GDPR') for the processing of your personal data is Bavaria Film GmbH, Bavariafilmplatz 7, 82031 Geiseltasteig (hereinafter also referred to as "we" or "Bavaria").

II. Data Protection Officer

The data protection officer appointed pursuant to Art. 37 GDPR is Dr. Robert Selk, LL.M.

You can contact him with the addition "for the attention of the data protection officer" under:

Dr. Robert Selk, Bavariafilmplatz 7, 82031 Geiseltasteig or under datenschutz@bavaria-film.de

III. What personal data will be processed?

We process the following of your personal data ("visitor data") on your visit to our premises.

If you have received an invitation including a visitor number in advance:

- the data entered in advance by the person who invited you in the so-called visitor form, namely your surname and first name, the name of your company, if applicable your telephone number and e-mail address, if applicable your vehicle registration number and the specified period of authorization to stay.
- the visitor number located on your invitation and assigned to you, which is also contained in the QR code shown there.

If you wish to enter/drive onto the premises without the QR code, our reception will request the above-mentioned visitor data from you, call the contact person on the premises named by you and ask them for your authorization, stating your name and arrival time.

In both cases we process:

- date and time of your access/access to our premises as well as the vehicle license plate number ("access data").
- In addition, we have a video surveillance system at the respective site access point and use it to record the persons entering and vehicles entering ("video data").

There is no legal or contractual obligation to provide all of this data. Without knowledge of this data, however, we are unfortunately unable to grant you access, or can only do so under certain conditions.

IV. For which purposes do we process your personal data?

We process your visitor and access data for the following purposes:

- to control access to our premises, i.e., to be able to check that only authorized persons enter them,
- to ensure the security of the building, especially our property and the property of our tenants, and
- to enforce our house rules, if necessary, and

Furthermore, we store your visitor data for a certain period (see below for details) so that you or the person inviting you do not have to enter all of the data again each time for follow-up visits.

The legal basis for all of the above data processing is in each case Art. 6 para. 1 lit. f) GDPR (we have a legitimate interest in access control to the premises for security reasons, as well as the fulfilment of our duty of care towards visitors and persons present).

We process the video data to prove that we can guarantee safe operating procedures / comply with our duty to ensure traffic safety, ensure house rights and protect property, as well as for prevention and support in the clarification of any criminally relevant acts on our premises.

The legal basis for the processing of the video data is also Art. 6 para. 1 lit. f) GDPR (we have a legitimate interest in the security of the premises as well as the prevention of criminal acts through preventive measures, if necessary support in the investigation of criminal acts as well as the review of operational procedures).

Insofar and as long as the visitor, access and/or video data are required in a specific case for the assertion, exercise or defence of legal claims, we also store and process them for this purpose. The legal basis for this is also Art. 6 para. 1 lit. f) GDPR (we have a legitimate interest in being able to assert and exercise claims and defend ourselves against claims).

V. Who will receive your personal data?

Visitor and video data are processed within our company only by those departments that are responsible for visitor administration and management.

For visitors without a visitor code, the visitor data is communicated by telephone to the contact person on the premises named by the visitor.

In some circumstances, our tenants may receive your data in case you visit them.

Insofar as we are required to do so by law or legal regulations, we pass on visitor, access and/or video data to the relevant public authorities, such as the investigating authorities in the event of a corresponding court order.

For technical support of the hardware and software used for visitor management, we use service providers that we have carefully selected and with whom we have concluded a data processing agreement. Currently, these are Ingenieur Grüner GmbH, Kemas GmbH, Intrakey GmbH and bebarmatic GmbH.

There is no transfer or access to anyone outside the EU/EEA, nor are there any plans to do so.

VI. How long is your personal data retained for?

We store your visitor data up to 2 years after your last visit to ensure that you or the person inviting you do not have to re-enter this data in full on subsequent visits. For the other purposes mentioned in section 3, we restrict the processing of this data after the respective purpose has been achieved, i.e. access to this data is severely restricted.

We delete the access data no later than 4 weeks after the expiry of the respective residence authorization period.

We store video data for a maximum of 6 working days.

Insofar as certain of the data are required for the assertion, exercise or defense of legal claims, we store these until the - possibly legally binding - conclusion of the respective matter, which depends on the one hand on the respective limitation periods and on the other hand on the course of the proceedings.

VII. Automated decision-making

Automated decision-making including profiling does not take place.

VIII. What are your rights in respect of your personal data?

If the legal requirements are met, you have the right of access (Art. 15 GDPR), as well as the right to rectification (Art. 16 GDPR), right to erasure (Art. 17 GDPR), the right to restriction of processing (Art. 18 GDPR) and the right to data portability (Art. 20 GDPR).

If data processing is carried out based on your declared consent, you have the right to withdraw your consent in accordance with Art. 7 para. 3 GDPR. The withdrawal of consent will not affect the lawfulness of processing based on consent before its withdrawal.

You also have the right to lodge a complaint with a supervisory authority for data protection pursuant to Art. 77 GDPR if you are of the opinion that the processing of personal data relating to you violates the GDPR.

The supervisory authority responsible for the Bavaria Film Group can be found here:

<https://www.rundfunkdatenschutz.de>.

IX. What rights of objection do you have?

Furthermore, you have the right to object to the processing of your personal data (Art. 21 GDPR), which we base on our legitimate interest as a legal basis or for direct marketing purposes.

If you object, we will no longer process your personal data unless compelling legitimate grounds (e. g. for the assertion, exercise or defence of legal claims) for the processing can be demonstrated which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims. You can address your objection to:

Besucherservice Bavaria Film

Bavariafilmplatz 7

82031 Geiselgasteig

Tel: 089 / 6499 - 2220

E-mail: besucherservice@bavaria-film.de